



County of Albemarle
Community Development Department - Planning

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Telephone: (434) 296-5832 ext. 3276

August 24, 2026

Chuck Rapp
Collins Engineering
200 Garrett Street
Charlottesville, VA 22902
Chuck@collins-engineering.com

RE: ARB-2026-00014 Airport Road Self Storage - Final

Dear Mr. Rapp,

The Albemarle County Architectural Review Board, at its meeting on Monday, August 24, 2026, completed a review of the above-noted request to construct a new self-storage facility with associated site improvements. The Board voted 4:0 (Hancock absent) to forward the following comments to the applicant, with items 4, 6, 10, and 11 to be addressed in an upcoming work session. Please note that additional comments may be added or eliminated based on further review and changes to the plan.

1. Provide the perspective views without the landscaping.
2. Revise the architectural elevations to note that the materials and colors of the backs and sides of the tower elements will be consistent with those on the front.
3. Revise the architectural drawings to show accurate color names for the materials at the upper tower wall, the tower cap, and the FW-120 metal panels.
4. Reconsider the block veneer detail at the windows on the EC elevation of the eastern building block.
5. Submit physical material samples for review.
6. Add a note to the plan stating conformity with the VLT and VLR guidelines requirements. Include information on the proposed tint of the window glass. Clear glass and minimal tint are consistent with the guidelines.
7. In the plant schedule, revise the proposed sizes of the screening shrubs to indicate heights in feet that are sufficient to screen the equipment.
8. Add the standard equipment note to the architectural plans.
9. Remove the reference to apartment buildings in the equipment note on Sheet 13 of the site plan. If wall-mounted fixtures are proposed, include them and all related details on the lighting plan.
10. Revise the roof of the eastern block of the building to slope toward the EC.
11. Simplify the horizontals.

You may submit your revised drawings at your earliest convenience at the Civic Access [portal](#). Note that the deadline for submitting work session materials for the late August and early September ARB meetings is 10 AM Wednesday prior to the Monday meeting. If you have questions about this deadline or the ARB schedule, please contact me.

Sincerely,
Margaret Maliszewski
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cc: Brian Burk bburk@breedenconstruction.com; Chris Elam celam@rbapc.com; File